

Board of Trustees Report to Church Council  
May 12, 2010

1. TI committee is making upgrades and repairs to three computers, software, and sanctuary projectors and sound system.
2. New phone system has been installed. It will cost less than previous system's maintenance agreement and provide better services.
3. Statue : Installed May 12, 2010.
4. Dominion Virginia Power has installed an additional light in back parking lot to eliminate dark area next to Fir Ave.
5. Painting of day school rooms by day school has been done, but needs to be touched up by them.
6. **Security System:** TCI system has a purchase price of \$3569 and would provide a doorbell with speaker that is heard at Michelle's desk. Digital camera with higher resolution than current camera would show on the screen of the computer on Michelle's desk. Door would have magnetic lock. Person could be buzzed in through button located at Michelle's desk. This would only be in use when normal working hours are over and a lone female employee is in the office. System includes a card reader entry system for parking lot door for after hours use and would provide an audit trail of who has entered and left the building and when. Required re-keying of all doors will cost about \$400. Ten key fobs come with the system and additional fobs can be purchased in groups of ten for \$24. System could be leased for \$86.33/month for 60 months with two months up front.
7. **The Thalia Day School** has requested one final classroom for a 4 year-old class. This would give their program the full range of pre-school grades and help them serve their families better. They are requesting the use of room B-6 which is on the same hall as all of their other rooms. Room B-6 had been set aside to serve as weekday day-time nursery space. There has been very little need for that room in that capacity in the past year. As an alternative, the Trustees propose that the equipment and supplies needed for a day-time nursery could be stored on rolling carts in room A-7, which is currently being used for storage. There is room there for that purpose without inconveniencing anyone currently using that space. In addition, a rocking chair would probably be placed in room A-6. In the event of a need for day-time nursery space, room A-6 would serve as the temporary nursery. These two rooms are located at the end of the large hall close to each other. The furnishings in A-6 would be moved out and the temporary nursery equipment moved in. That room has carpet and it would be a comfortable place for the children to play. This would not affect the use of room A-6 on Sundays in any way. It is unlikely that this would have to be done very often, if at all.  
All costs associated with this room change would be paid by the day school. They would supply the required carts and, of course, they would supply all equipment needed for room B-6 to become a 4 year-olds classroom. That space would still be used for its current use on Sundays.  
Trustees feel that the Day School request is reasonable, the disruption to church members is minimal, and the additional \$2407 per year rental would be welcome in the Contingency Fund.